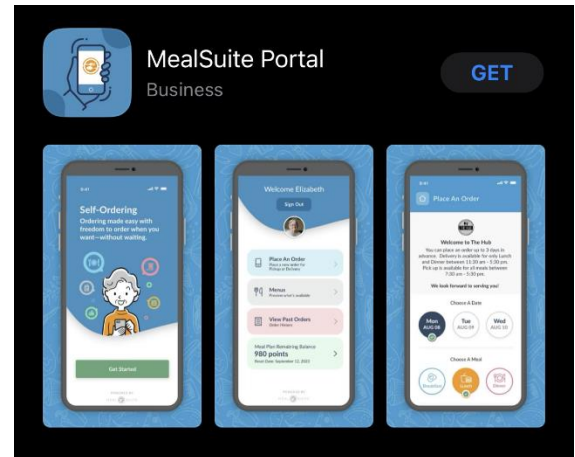


Accessing MealSuite Portal



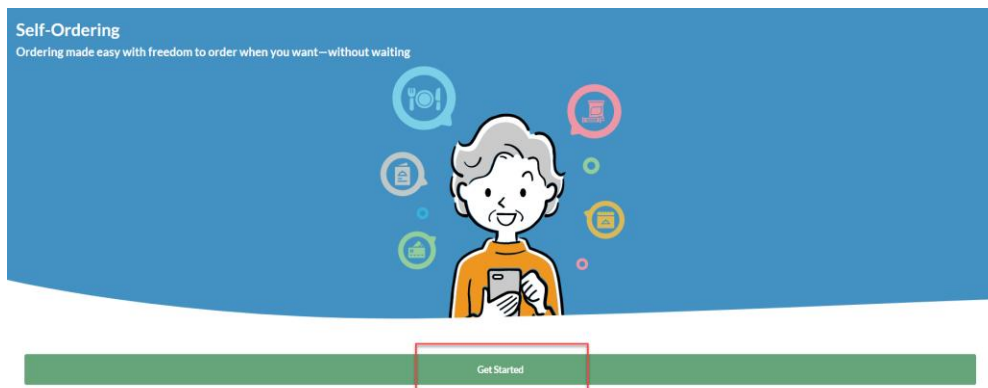
Locating MealSuite Portal

1. You can download the MealSuite Portal Application from the Apple App Store or the Google Play Store on your phone or tablet.
2. You can also access MealSuite Portal by going to <https://portal.mealsuite.com>

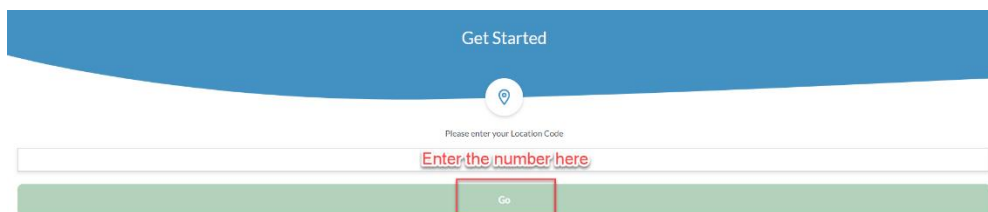


Logging in to MealSuite Portal

1. The first time you access the application or website, you'll be prompted to "Get Started".



2. This will ask you to enter your Location Code. Please type in: **65529** and then press "Go".



3. You will not need to complete the above steps again in the future.
4. Finally, you will see your login screen. This will ask for your First Name, Last Name, and Pin Code. Your Pin Code is the four-digit year of your birth (EX: 1945).
5. Congratulations! You are now logged in to MealSuite Portal. You can view the Menus for your Dining Areas, see your past transactions, access your Meal Plan Balance, and even place orders for Pickup or Delivery.